****

**INTERNAL PROVISION OF**

**FACULTY OF SCIENCE UP**

PrF B-18/05

**Dean´s day off**

Content: Decision of the Dean to grant a day off

Drafted by: Dean of the Faculty of Science

Force: as of 15. 10. 2018

Effect: as of 15. 10. 2018

Distribution list: Secretaries of departments and research centers

 Head of the Economic department

 Secretary of the Faculty

**Dean´s day off**

**on December 27 and 28, 2018**

Dean of the Faculty of Science grants time off work to members of academia and employees of the Faculty on December 27 and 28, 2018. Managers of individual organizational units will decide how to ensure necessary activities.

For the time the Dean's days off are granted, all employees are entitled to wages as if at work. In employee's timesheet, this time will be reported as working time.

This Decision shall enter into force and effect on the date of issue.

In Olomouc, on October 15, 2018

doc. RNDr. Martin Kubala, Ph.D. , v.r.
Dean of the Faculty of Science