

Information about personal data processing of members of Associate/Full Professorship Boards

Palacký University Olomouc (UP), with registered office at Křížkovského 8, 779 00 Olomouc, Czech Republic (hereinafter “UP”) **processes your personal data** under Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation - hereinafter “GDPR”) as a controller.

UP processes your personal data **in the following extent**:

your first name and surname, academic degrees, affiliation, your signature, the fact that you are a member of an Associate/Full Professorship Board as well as all of your personal details arising from or in relation to your service on the Board.

Please note that UP has or will receive the personal data in the extent described from you as the data subject as well as from other persons and sources, namely your employer’s website.

UP processes your personal data in reliance on **Article 6(1)(e) of the GDPR, i.e. processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority** vested in UP as the controller.

In accordance with Articles 5 and 6 of the GDPR, all your personal data **are processed only for the following purposes**:

- Conducting and administering proceedings to grant Associate/Full Professorship

Please note that the fact that you are a member of the Board is published on the open part of UP’s website.

Your personal data will be collected and processed by authorized employees of UP.

Your personal data are provided on a voluntary basis; if you refuse to provide your personal data necessary for you to be a member of the Associate/Full Professorship Board, the Rector of UP will not be able to appoint you as a member of the Board.

UP will share your personal data with another recipient, namely the Department of Higher Education of the Ministry of Education, Youth and Sports of the Czech Republic. UP will share your personal data with the Ministry under Act No. 111/1998 Sb., on higher education institutions and on the amendment and modification of other acts (the Higher Education Act), as amended.

UP will archive your personal data **in compliance with the applicable legislation.**

Please be advised of your rights under Article 13 or 14 of the GDPR, or as the case may be, under Articles 15-22, 34 and 77 of the GDPR:

Please note that the **UP Data Protection Officer** may be reached by e-mail (dpo@upol.cz) or at Křížkovského 8, 779 00 Olomouc.

Under Article 15 of the GDPR, you may obtain from UP **confirmation** as to whether or not your personal data are being processed, and, where that is the case, you may **obtain access** to the personal data and the related information defined in Article 15(1)(a)-(h) of the GDPR. **You may be provided with one free copy of the processed personal data** provided that the requirements of Article 15 of the GDPR are met.

Under Article 16 of the GDPR **you may obtain rectification of your inaccurate personal data, or have incomplete personal data completed.**

Under conditions stipulated in Article 18 of the GDPR, you may request that UP **restrict the processing** of personal data. Under conditions stipulated in Article 20 of the GDPR, you have the **right to data portability.**

Under conditions stipulated in Article 21 of the GDPR, you **may object** to processing of his or her personal data.

Under Article 22 of the GDPR, you have **the right not to be subject to a decision based solely on automated processing**, including profiling, which produces legal effects concerning you or similarly significantly affects you, unless such a decision falls under one of the statutory exceptions.

Under the conditions stipulated in Article 34 of the GDPR, you are entitled to **be informed of a personal data breach** provided that such a breach is likely to result in a high risk to the rights and freedoms of natural persons;

Under Article 77 of the GDPR, you **may lodge a complaint with a supervisory authority**, in particular in the Member State of my habitual residence, place of work or place of the alleged breach **if you consider that the processing of personal data relating to you infringes the GDPR.**

For further information on your rights in relation to personal data processing, please consult Articles 15-22 and Article 34 of the GDPR and the UP website. (<https://www.upol.cz/univerzita/ochrana-osobnich-udaju/>).